

Board Approved: pending date

The Accelerated Schools Visitors Policy

The Accelerated Schools are committed to providing a safe and secure learning environment for its students. School site administrators are to ensure that on campuses with fences and gates, all gates must be locked at the beginning of classes in the morning and remain locked until the end of the school day.

As we welcome visitors to our schools, we need to inform them of our policies and procedures. Parental and community involvement in school programs and activities should be encouraged as stated in the California Education Code (Education Code § 44810 (a); § 44811 (a); § 51101, (a): (1), (2), (12) and Board Rules (1265, 2002).

ALL CAMPUS VISITORS MUST:

- Sign in using the Visitors Log Book located in the Main Office.
- Complete a visitor's permit/badge and obtain the principal or designee's approval before proceeding to the classroom or any other area on campus.
- Have an appointment for a classroom visitation. Appointments may be scheduled for the same day.
- Keep the classroom observation time and frequency reasonable.
- Follow the school's established rules, policies and procedures while on campus.
- Sign out using the Visitors Log Book located in the Main Office.

SOME IMPORTANT RULES FOR VISITORS:

- Enter and leave the classroom as quietly as possible.
- Do not converse with the students, teacher, and/or instructional assistants during the visitation.
- Do not interfere with any school activity during the visitation.
- Children who are not enrolled at the school are not to be on the campus unless prior approval of the principal/designee has been obtained.

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Parents do have the right to:

1. Be informed in advance of the procedures for visiting the school;
2. Request and obtain approval of the principal/designee to enter a school campus;
3. Observe in the classroom or classrooms in which their child is enrolled within a reasonable period of time after making a request;
4. Observe in the classroom or classrooms for the purpose of selecting the school in which their child will be enrolled, within a reasonable period of time after making a request;
5. Request a meeting with the classroom teacher and/or school principal/designee following the observation; and,
6. Meet with their child's teacher(s) and/or the school principal/designee, within a reasonable period of time after making a request.

Parents do not have the right to:

1. Willfully interfere with the discipline, order, or conduct in any school classroom or activity with the intent to disrupt, obstruct, or inflict damage to property or bodily injury upon any person.
2. Disrupt class work, extracurricular activities or cause disorder in a place where a school employee is required to perform his or her duties.

ADMINISTRATOR'S AUTHORITY:

Adults and minors over 16 years of age who enter a school campus and fail to adhere to the posted "Visitor's Policy" or who defy the principal/designee's authority may be reported to the appropriate police agency and may be subject to criminal charges.

This policy is enforced by the California Penal Code Section 626.7, 626.8, the City of Los Angeles Municipal Code Section 63.94 and/or the Education Code § 44810 (a), § 44811 (a).

IMMIGRATION ENFORCEMENT — CAMPUS ACCESS RESTRICTIONS:

(Pursuant to AB 49 — Immigration Enforcement Act; California Education Code § 234.7)

In accordance with California Assembly Bill 49 (AB 49) and Education Code Section 234.7, The Accelerated Schools have adopted the following requirements governing immigration enforcement officers' access to school campuses. These provisions apply in addition to all standard visitor requirements set forth above.

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Judicial Warrant Requirement:

- No immigration enforcement officer—including agents of U.S. Immigration and Customs Enforcement (ICE) or U.S. Customs and Border Protection (CBP)—shall be permitted to enter any nonpublic area of a school campus without a valid judicial warrant signed by a federal judge.
- Administrative warrants issued by immigration authorities (including ICE Forms I-200 and I-205) do not constitute valid judicial warrants and shall not be accepted as authorization for campus access.
- When practicable, staff shall verify the identification and credentials of any immigration enforcement officer before any interaction and shall immediately refer the officer to the site principal or designated administrator.

Staff Responsibilities:

- No staff member shall engage directly with immigration enforcement officers or act independently in responding to immigration enforcement requests. All encounters shall be escalated immediately to the site principal or designated administrator.
- Staff shall not confirm or disclose any student or staff information—including names, enrollment status, attendance records, addresses, or emergency contact information—to immigration enforcement officers.

Student and Family Information Protection:

- Pursuant to AB 49 and the Family Educational Rights and Privacy Act (FERPA), student educational records—including enrollment data, attendance records, emergency contact information, and academic records—shall not be disclosed to immigration enforcement authorities absent a valid judicial warrant or court order.
- Immigration status information shall not be collected, recorded, or shared as part of enrollment, visitor registration, or any other school process.

Emergency Response Protocol:

- If an immigration enforcement officer arrives on campus, front office staff shall not grant entry and shall immediately notify the site principal or designated administrator, who will follow the school's Safe Campus Protocol and chain-of-command procedures.
- A shelter-in-place may be initiated at the direction of the principal or CEO to ensure all students and staff remain safely inside school buildings until agents have departed.

This section is enforced pursuant to California Education Code § 234.7 (AB 49), the California Values Act (SB 54), the Safe Place to Learn Act (AB 419), and the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g). For complete protocols, staff shall refer to The Accelerated Schools' Safe Campus Protocol: Immigration Enforcement.

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CLASSROOM/CAMPUS VISITOR'S PERMIT

Date: _____

Your Name: _____

Child's Name: _____

Location: _____

Teacher/Staff Member Name: _____

Approved by Principal/Designee: _____