

S&W Janitorial Services, Inc.

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Email – swjanitorial@yahoo.com

www.Lajanitorialservices.net

April 2, 2021

**The Accelerated Schools
3914 S. Main Street
Los Angeles, CA 90037**

Tom Nizetich – Director of Facilities

Thank you for inquiry into S&W Janitorial Services, Inc. and for the opportunity to submit our janitorial proposal to your facilities. The enclosed cleaning specifications are based on our understanding of your needs and requirements and are designed to provide you with a high-quality housekeeping program.

Our janitorial and maintenance attendants are experienced, licensed, and bonded, and most of all we care about our clients. Your needs are our concerns.

In the process, we have gained experience that will make you proud of your decision to select S&W JANITROAIL SERVICES, INC. in providing your housekeeping needs.

We look forward to being of service to you and your fine organization.

Sincerely

George Soliman

RESPONSIBILITIES

S & W JANITORIAL SERVICES, INC. shall be responsible for providing and performing janitorial services to your facilities according to the schedule of hours provided by your office.

S & W JANITORIAL SERVICES, INC. shall provide uniformed personnel to handle the cleaning responsibilities.

EMERGENCY SERVICES are available 24 hours 7 days a week. (855) 733-7800

TIME AND DAYS OF SERVICES

All services under this AGREEMENT shall be performed (5) Days per Week Daytime for the entire building.

SCHEDULE AND PLACES TO BE SERVED

MAIN CAMPUS:

Term: June 14 -August 13, 2021
Location: 4000 S. Main Street
of Custodians: Three (3) Night
Lead Custodian: One (1) Night
Schedule: 4:00pm to 9:00pm (5) Hours

ACES CAMPUS: (Night)

Location: 3914 S. Main Street
of Custodians: One (1)
Term June 14 – August 13
Schedule: 4:00pm to 9:00pm (5) Hours

ACES Camps: (Day)

Location: 3914 S. Main Street
of Custodians: One (1)
Term June 14 – August 13
Schedule: 10:00 am to 4:00 pm (6) Hours

SCOPE OF WORK

1- General Information:

a) Place for performance of Work:

S&W Janitorial Services shall provide the Work defined as janitorial, cleaning and maintenance services throughout the year or Training & Research Foundation locations described below.

A- 3914 S. Main Street Los Angeles, CA 90037

B- 4000 S. Main Street Los Angeles, CA 90037

1- (Scheduled dates for performance and completion of Work:

The Work is to be performed based on Daily, Weekly, Monthly, and quarterly schedules, as appropriate, with the actual times and dates that the work is to be performed according to a schedule set by your office.

2-Detailed Description of Services to be provided:

- a) The Work to be performed is detailed below and shall be performed in accordance with the scheduled dates and times identified by your office.

Note: S&W Janitorial Services, Inc. is to be provided 24 hours' notice of changes to alarm/security codes. And additional services requested.

Classrooms – Daily Service for all locations

- 1- Clean and disinfect all areas. To avoid allergic reaction, we do not use pinesol products.
- 2- Clean tables and chairs.
- 3- Clean and dust computer areas, including screens.
- 4- Empty all trash receptacles, clean containers with a clean, damp cloth, and replace plastic liners.
- 5- Vacuum all carpets and mop all linoleum floors.
- 6- Dust windowsills.
- 7- Secure all doors and turn of appropriate lights upon completion of janitorial services.

Restrooms – Daily Service for all locations

- 1- Dust and clean restroom signage and doors.
- 2- Vacuum all restroom vestibules and remove spots.
- 3- Wet mop and disinfect tile floors, paying attention to areas under urinals and toilet bowls.
- 4- Clean alkaline deposits and soap spills from floor tile grout.
- 5- Wash and disinfect all basins, urinals, and toilet bowls.
- 6- Clean underside rims of urinals and toilet bowls.
- 7- Wash both sides of toilet seats with soap and water and disinfect.
- 8- Empty, clean, sanitize and polish all paper dispensers, replacing liners, as necessary.
- 9- Clean and polish all mirrors.
- 10- Dust ledges and baseboard.
- 11- Damp wipe, polish and shine all chrome, metal fixtures, hand plates, kick plates, utility covers, and doorknobs.
- 12- Spot clean with disinfectant all partitions and tile walls. (Report any graffiti and remove if possible).
- 13- Fill all soap and paper towel dispensers, as necessary.
- 14- Report all burned out lights, leaking faucets, running plumbing or other maintenance needs.

Emergency Services

S&W Janitorial Services will immediately respond to emergencies in a reasonable time. (additional charge)

HANDYMAN SERVICE

Handy man services are available upon request for an additional charge based on an hourly rate of \$35.00 (twenty-five dollars) per hour for a minimum of 4 hours per call.

ADDITIONAL SERVICES

- VCT tile floors, strip, seal, wax and buff will be based on 45 Cents per sf.
- Carpet steam clean or shampoo will be based on 30 Cents per sf.
- Pressure washing will be based on \$30.00 per hour.

ANY ADDITIONAL SERVICES WILL BE DONE UPON YOUR REQUEST AND APPROVAL. AND IT WILL BE BASED ON THE HOURLY RATE OF \$25.00 PER HOUR.

FIELD SUPERVISION

The field supervision will be the sole responsibility of S & W JANITORIAL SERVICES, INC. In addition to nightly supervision, it is our policy to make a regular inspection of your premises during your regular business hours to discuss any problems related to our service to your location.

EMERGENCY SERVICES

S & W JANITORIAL SERVICES, INC. Shall provide emergency service 24 Hours 7 Days a week. Telephone # (855) 733-7800

INSURANCE

S & W JANITORIAL SERVICES, INC. and its customers are protected under the following insurance policies.

WORKERS COMPENSATION	Policy Number WWC3172777 Cover Each Accident \$1,000,000 Disease – Ea Employee 1,000,000
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LIABILITY INSURANCE	Policy Number EIG 2162905 00 Bodily Injury by Accident \$1,000,000 P. Limit Bodily Injury by Disease \$1,000,000 Each Emp.
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CERTIFICATE OF INSURANCE WILL BE PROVIDED UPON CLIENTS REQUEST THROUGH OUR INSURANCE CARRIERS.

AGREEMENT

- 1- The person whose name appears on this AGREEMENT as the client's Representative to any business transactions with S & W JANITORIAL SERVICES, INC. is fully authorized to enter into this AGREEMENT. Any modifications as to the client's representative shall be made in writing to S & W JANITORIAL SERVICE, INC. and will be effective within forty-eight (48) hours after receiving the written notification.**
- 2- S & W JANITORIAL SERVICES, INC. agrees to provide CLIENT with uniformed personnel, equipment, and material to perform janitorial services at CLIENT'S premises. Any additional locations shall be listed separately and attached to and made part of this AGREEMENT with specification of duties to be performed and the service fee.**
- 3- Services shall commence on June 14, 2021 and shall continue until August 13, 2021.**
- 4- Invoice will be generated monthly and will be due and payable by the due date specified. A late charge of 5% per month will be added to the balance due if not paid within (30) thirty days of the invoice date.**
- 5- In the event of default in payment for the services provided and the institution of legal proceedings to collect said arrears. The successful party shall be entitled to and award of all expenses incurred including reasonable attorney fee.**
- 6- S & W JANITORIAL SERVICES, INC. shall be solely responsible for payment of its entire personnel wages, social security, unemployment, and any similar taxes applicable to the performance of service by such personnel. CLIENT agree that personnel supplied by S & W JANITORIAL SERVICES, INC. employees and not the employees of the CLIENT, and agrees not to employ as an employee or independent contractor of otherwise, any of S & W JANITORIAL SERVICES, INC. Employees for a period of (12) twelve months. CLIENT shall have the right to approve or disapprove of any personnel if it is done through S & W JANITORIAL SERVICES, INC. and does not in any way violate any federal of state and/or any local laws, rules and/or regulations.**

AGREEMENT

- 7- CLIENT agrees to furnish S & W JANITORIAL SERVICES, INC. with a list of the names, residence addresses, telephone numbers of any authorized persons to be notified in the event of any emergency of modifications to that list shall be provided to S & W JANITORIAL SERVICES, INC. in writing.**
- 8- In the event that any person, not a party to this AGREEMENT, shall make any claim or file a lawsuit against S & W JANITORIAL SERVICES, INC. for any reason relating to the duties and obligations pursuant to this AGREEMENT, CLIENT agrees to indemnify any and all claims and/or lawsuits.**
- 9- If any provision or provisions of this AGREEMENT shall become invalid, all other provision or provisions will remain in full except as specifically set forth herein, nothing contained in this AGREEMENT shall be construed to constitute either party as a partner or agent of the other, nor shall either party have the authority to bind the other in any respects. The parties and their attorneys of financial advisors have drafted this AGREEMENT jointly and its provisions shall not be unreasonably construed against either party. This AGREEMENT constitutes the entire AGREEMENT between the parties and the signatories and all prior or contemporaneous conversations. Negotiations, possible and alleged AGREEMENT representation, covenants, and warranties, express or implied, oral or written with respect to the subject matter hereinafore, are incorporated herein by reference.**
- 10- All services under this AGREEMENT shall be performed according to a schedule of hours set by your office.**

11- SERVICE FEE

The service fee for the above services will be as based on \$22.00 per hour as follow:

1- Main Campus:

Three (3) Custodians, Five (5) Days a Week, Between 4:00pm and 9:00pm, Five (5) hours each daily at the hourly rate of \$22.00 per hour.

The total monthly service fee will be \$7,260.00 (Seven Thousand Two Hundred Sixty Dollars).

One (1) lead Custodian Between 4:00pm and 9:00pm, Five (5) days a week, Five (5) hours daily at the rate of \$25.00 per hour.

The total monthly service fee will be \$2,750.00 (Two Thousand Seven Hundred Fifty Dollars).

(8)

2- ACES Campus: (Night)

One (1) Custodians, Five (5) days a Week, Between 4:00pm and 9:00pm, (5) hours each daily at the hourly rate of \$22.00 per hour.

The total monthly service fee will be \$2,420.00 (Two Thousand Four Hundred Twenty Dollars).

3- ACES Campus: (Daytime)

One (1) Daytime porter Five (5) days a week between 10:00am and 4:00 pm (6) hours daily at the rate of \$25.00 per hour.

The total monthly service fee will be \$2,904.00. (Two Thousand Nine Hundred for Dollars).

The service fee will be effective for (1) one year from the commencement of the services at which time all fees will be subject to adjustment based on the prevailing labor and the material costs.

12- SUPPLIES AND EQUIPMENT: S & W JANITORIAL SERVICES, INC. shall furnish all supplies and equipment necessary to perform the required cleaning operation. The restroom supplies such as hand soap, toilet tissue, paper towels, seat covers, plastic liners, etc. will be provided at an additional cost.

13- S & W JANITORIAL SERVICES, INC. and CLIENT have caused this AGREEMENT to be executed and attested to in consideration of the terms and conditions set forth herein and reliance upon the statements in the AGREEMENT and agree to all terms.

We hereby agree to the terms and conditions of this AGREEMENT to be executing on the commencement date stated.

Commencement date: June 14, 2021

CLIENT REPRESENTATIVE

S&W JANITORIAL SERVICES, INC.

BY/-----

BY/ -----

George Soliman

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