

The Accelerated Schools Visitors Policy

The Accelerated Schools are committed to providing a safe and secure learning environment for its students. School site administrators are to ensure that on campuses with fences and gates, all gates must be locked at the beginning of classes in the morning and remain locked until the end of the school day.

As we welcome visitors to our schools, we need to inform them of our policies and procedures. Parental and community involvement in school programs and activities should be encouraged as stated in the California Education Code (Education Code § 44810 (a); § 44811 (a); § 51101, (a): (1), (2), (12) and Board Rules (1265, 2002).

ALL CAMPUS VISTORS MUST:

- Sign in using the Visitors Log Book located in the Main Office.
- Complete a visitor's permit/badge and obtain the principal or designee's approval before proceeding to the classroom or any other area on campus.
- Have an appointment for a classroom visitation. Appointments may be scheduled for the same day.
- Keep the classroom observation time and frequency reasonable.
- Follow the school's established rules, policies and procedures while on campus.
- Sign out using the Visitors Log Book located in the Main Office.

SOME IMPORTANT RULES FOR VISITORS:

- Enter and leave the classroom as quietly as possible.
- Do not converse with the students, teacher, and/or instructional assistants during the visitation.
- Do not interfere with any school activity during the visitation.
- Children who are not enrolled at the school are not to be on the campus unless prior approval of the principal/designee has been obtained.

Board Approved: October 31, 2017

Parents do have the right to:

1. Be informed in advance of the procedures for visiting the school;
2. Request and obtain approval of the principal/designee to enter a school campus;
3. Observe in the classroom or classrooms in which their child is enrolled within a reasonable period of time after making a request;
4. Observe in the classroom or classrooms for the purpose of selecting the school in which their child will be enrolled, within a reasonable period of time after making a request;
5. Request a meeting with the classroom teacher and/or school principal/designee following the observation; and,
6. Meet with their child's teacher(s) and/or the school principal/designee, within a reasonable period of time after making a request.

Parents do not have the right to:

1. Willfully interfere with the discipline, order, or conduct in any school classroom or activity with the intent to disrupt, obstruct, or inflict damage to property or bodily injury upon any person.
2. Disrupt class work, extracurricular activities or cause disorder in a place where a school employee is required to perform his or her duties.

ADMINISTRATOR'S AUTHORITY:

Adults and minors over 16 years of age who enter a school campus and fail to adhere to the posted "Visitor's Policy" or who defy the principal/designee's authority may be reported to the appropriate police agency and may be subject to criminal charges.

This policy is enforced by the California Penal Code Section 626.7, 626.8, the City of Los Angeles Municipal Code Section 63.94 and/or the Education Code § 44810 (a), § 44811 (a).

The Accelerated Schools

CLASSROOM/CAMPUS VISITOR'S PERMIT

Date: _____

Your Name: _____

Child's Name: _____

Location: _____

Teacher/Staff Member Name: _____

Approved by Principal/Designee: _____